

MSA ONLINE LICENCING SYSTEM

PLEASE GO TO: www.msaonline.co.za

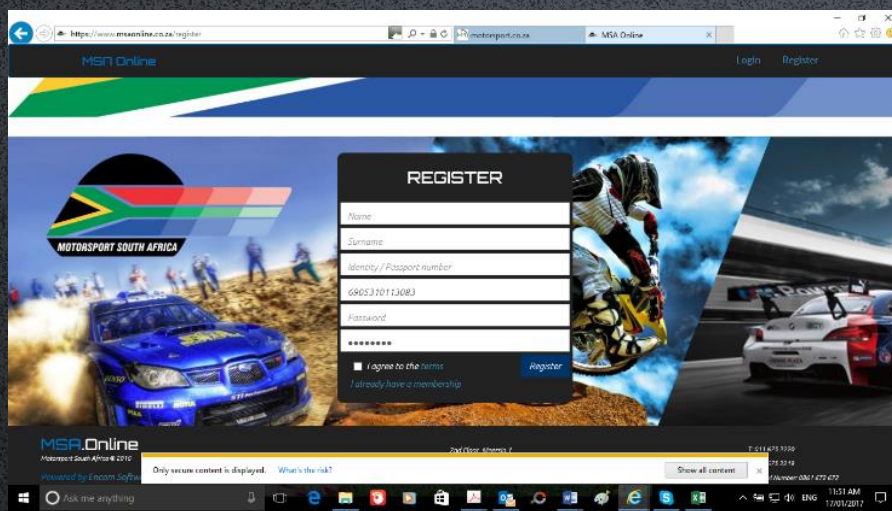


If you get a WHOOPS error, please ensure you are logging in and not registering. This will happen if you held a licence or registered before!!!



MSA ONLINE LICENCING SYSTEM

Register (for new competitors):



The screenshot shows the MSA Online registration page. The page features a header with the MSA Online logo and navigation links for 'Login' and 'Register'. Below the header is a large banner image showing a blue Ford rally car on a dirt track, a motorcycle rider, and a white rally car. A 'REGISTER' form is overlaid on the banner. The form includes fields for 'Name', 'Surname', 'Identity / Passport number', 'Phone', and 'Password'. There is a checkbox for 'I agree to the terms' and a 'Register' button. A link for 'I already have a membership' is also present. The browser's address bar shows 'https://www.msaonline.co.za/register'. The Windows taskbar is visible at the bottom of the screenshot.

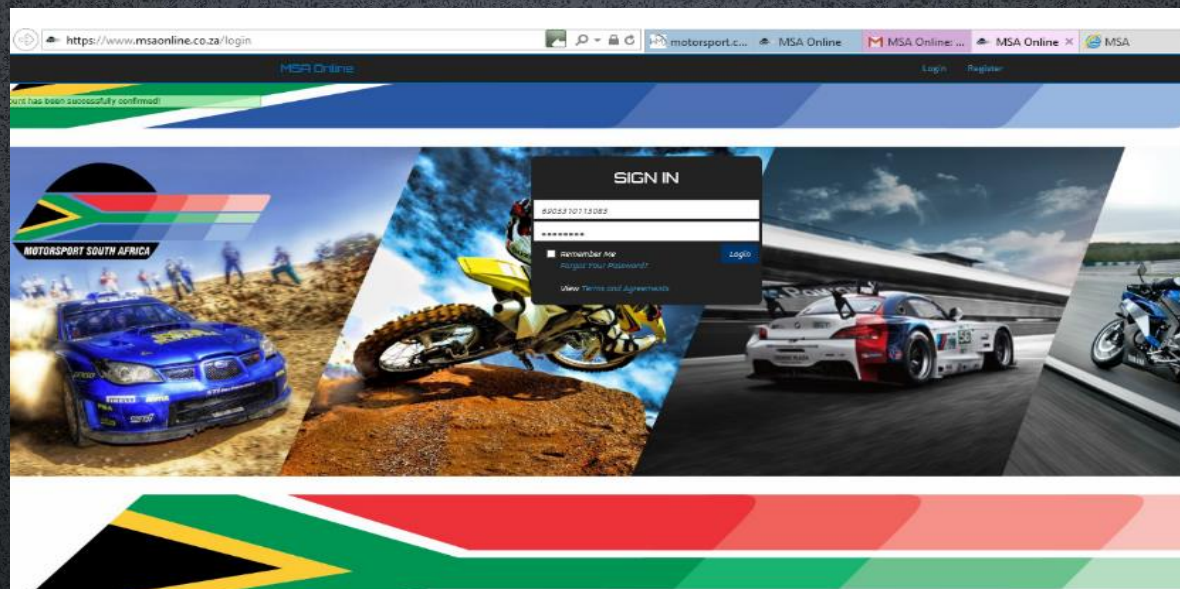


- Complete all details as requested – if the licence is for a minor please remember to use their ID number and NOT the parents when registering
- You must have access to the email address for confirmation
- You will receive an email on the email you registered, to confirm and continue with the registration process. Please also check your JUNK Mail for confirmation
- Foreign competitors must contact MSA for assistance



MSA ONLINE LICENCING SYSTEM

Login (for existing competitors):



- Enter your login details
- If you can't remember your password click on "Forgot your Password?" to reset.
- You will receive an email to reset your password on the email you registered with, please check your spam box if you do not see the mail in your IN BOX. Check your Junk Mail!!!

ONCE YOU HAVE LOGGED ON TO YOUR PROFILE COMPLETE THE POPI ACT DISCLAIMER.

CONSENT AND NOTIFICATION FORM IN TERMS OF THE PROTECTION OF PERSONAL INFORMATION ACT NO 4 OF 2013 TERMS AND CONDITIONS:

By appending my signature hereto, I hereby agree that:

1. I am aware of my rights in terms of the Protection of Personal Information Act No 4 of 2013 (hereinafter referred to as "POPI").
2. I am a data subject as defined in POPI.
3. Motorsport South Africa and/or its proxy are the responsible party as defined in POPI.
4. I give consent in terms of Section 11 of POPI for the collection of my personal information and that such information may be kept by the responsible party as set out in Section 14 of POPI.
5. I understand that this information is not to be used for any other purpose than for which it has been collected.
6. I specifically consent to Motorsport South Africa using my information for:
 - a. To perform services to / for you in terms of the Service Agreement
 - b. Contact in the case of emergencies
 - c. Communication, including but not limited to WhatsApp and WhatsApp groups
 - d. Billing purposes
 - e. Listing you and/or your payment profile with Credit Bureau(s)
 - f. Licensing purposes and sharing your licensing details with third parties
7. I acknowledge that the responsible party has complied with Section 18 of POPI.
8. I understand that if I do not input all my information Motorsport South Africa may not be able to fully process the transaction and/or service by the responsible party.
9. I understand that I can request that my personal information be destroyed and/or deleted and the responsible party will within a reasonable time comply with my request unless Statute or Policy Prohibits it.
10. I understand that if I do not accept the aforementioned terms and conditions that I will not be able to proceed.
11. I confirm that I have read and understand the aforementioned terms and conditions.

I agree, for more information see [Awareness Letter](#)

MSA NEWSLETTER

MSA will not be spamming your email inboxes and will only be sending motorsport related communications which may include the following:

- Announcements.
- Notices.
- Circulars.
- Event Documentation.

Please tick the relevant box below to confirm your subscription to our newsletters:

Yes No

It is important to note that these settings can be changed at any time by logging on to your profile and changing the relevant settings or by sending an email to jaco@motorsport.co.za

continue

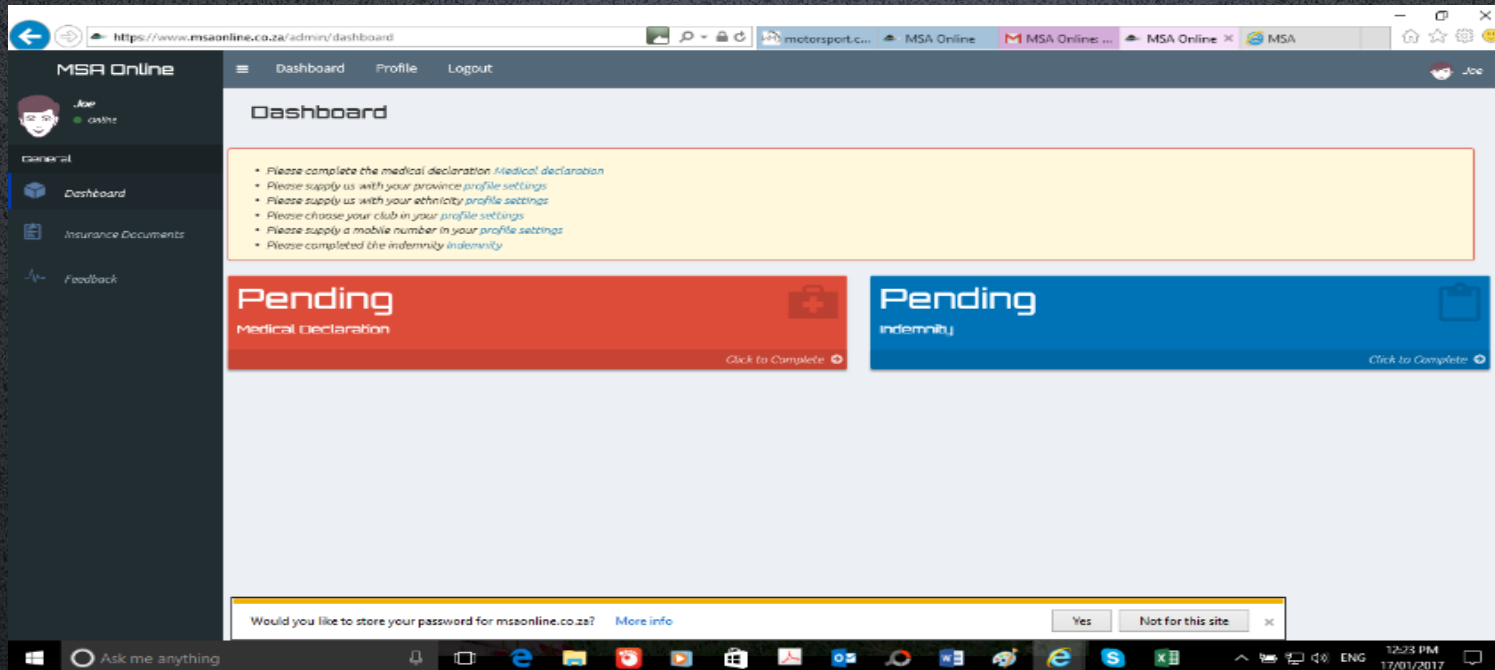
- Click I Agree
- Click Continue



MSA ONLINE LICENCING SYSTEM

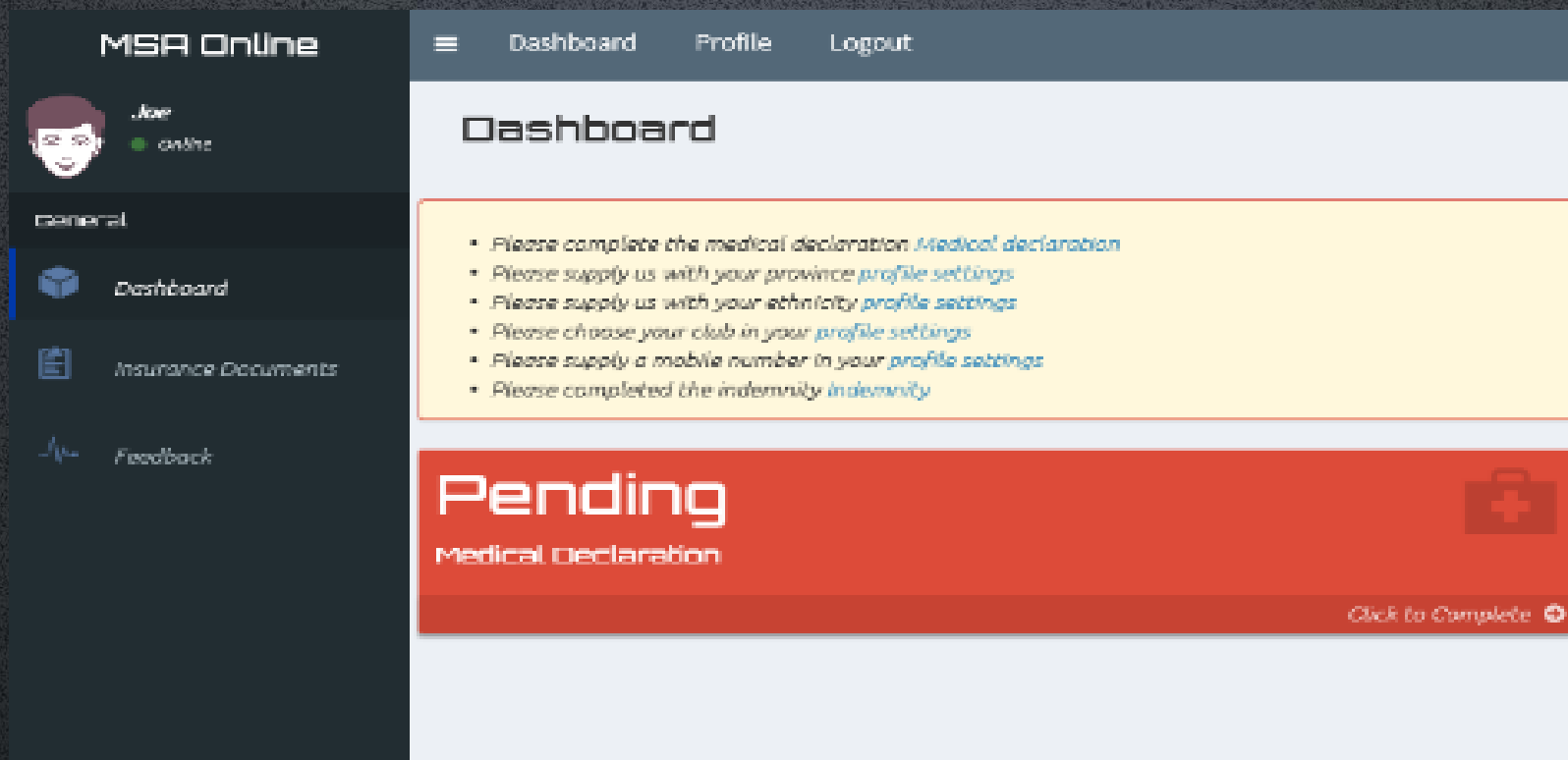
5

Once you have completed the POPI Act disclaimer, it will take you to the Dashboard:



- Complete the Medical Declaration & Indemnity by clicking on the bottom right hand corner of each block “Click to Complete”
- Click on “Profile” and then “Club Info” to select the MSA affiliated club. **ONLY** if you are purchasing a One Event licence, Select Motorsport South Africa
- Check for any messages displayed at the top which might require your action





The screenshot shows the MSA Online user interface. The top navigation bar includes 'Dashboard', 'Profile', and 'Logout'. The user is identified as 'Joe' and is 'online'. The left sidebar contains 'general' settings and links to 'Dashboard', 'Insurance Documents', and 'Feedback'. The main content area displays a 'Dashboard' heading followed by a yellow box with a list of action items:

- Please complete the medical declaration [Medical declaration](#)
- Please supply us with your province [profile settings](#)
- Please supply us with your ethnicity [profile settings](#)
- Please choose your club in your [profile settings](#)
- Please supply a mobile number in your [profile settings](#)
- Please completed the indemnity [indemnity](#)

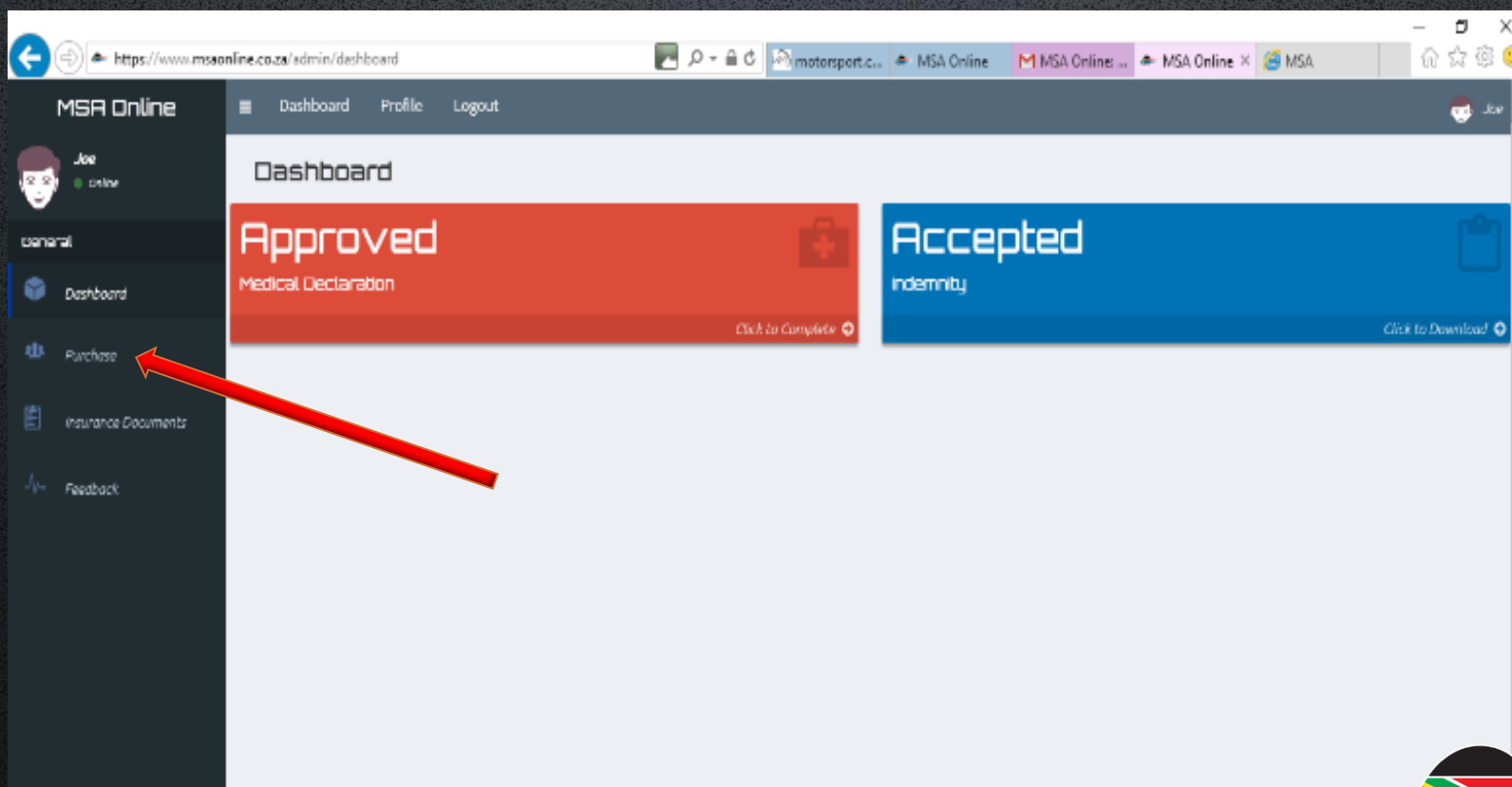
Below this list is a prominent red banner with the text 'Pending Medical Declaration' and a first aid icon. A 'Click to Complete' button with a circular arrow icon is located in the bottom right corner of the banner.

It is important to note that if you select YES on one or more medical conditions, you will need to contact MSA (medical@motorsport.co.za) with an explanation and await further instruction, before a licence can be purchased.

If you are 50 years and older and will participate in National Events on a National Licence, please contact MSA (medical@motorsport.co.za) to submit your Stress ECG. Stress ECG's are valid for 3 years, for National and International licence holders.

MSA ONLINE LICENCING SYSTEM

Once the Medical Declaration and Indemnity have been successfully completed, and you have selected your club, and updated all the tabs you will see the word **“Purchase”** on the left hand side of the screen. Click on **“Purchase”**



The screenshot displays the MSA Online Admin Dashboard. The browser address bar shows the URL <https://www.msaonline.co.za/admin/dashboard>. The dashboard features a dark sidebar on the left with the following menu items: "Dashboard", "Purchase", "Insurance Documents", and "Feedback". The "Purchase" item is highlighted with a red arrow. The main content area is titled "Dashboard" and contains two prominent cards: a red card labeled "Approved Medical Declaration" with a "Click to Complete" button, and a blue card labeled "Accepted Indemnity" with a "Click to Download" button. The top navigation bar includes "Dashboard", "Profile", and "Logout" options. The user's name "Joe" is visible in the top right corner.

MSA ONLINE LICENCING SYSTEM

Purchasing a one event licence :

- Select YES on the Speciality Licence Tab
- At Event select the name of the event you want to compete in
- Please ensure that you select the correct event
- At TYPE select the vehicle you will be competing in e.g. Car, Motorcycle, Kart
- At STATUS select the status of the licence required for the event. If in doubt about what status licence to purchase confirm with the Event Secretary before purchasing.
- At CATEGORY select the status of the licence again.
- At LICENCE select the licence.
- Then click on NEXT
- At Insurance select the INSURANCE OPTION
- Click on NEXT
- You will now see confirmation of the licence and insurance you have selected to purchase. Check and make sure it is correct
- Click on PAYMENT

Management [Create new purchase](#)

BUILD YOUR LICENCE FOR YEAR 2021
Please make sure you are buying for the correct competitor Maia Potts(8)

LICENCE INSURANCE CONFIRMATION

Let's start with the basic details

Speciality Licence (ONE EVENT)

- Yes
- Please select
- No
- Yes

Event

Select one

NEXT

Click YES



Management [Create new purchase](#)

BUILD YOUR LICENCE FOR YEAR 2021
Please make sure you are buying for the correct competitor Maia Potts(8)

LICENCE INSURANCE CONFIRMATION

Let's start with the basic details

Speciality Licence (ONE EVENT)

Event

Select one

- NO WOW AND SOCIAL LICENCES ALLOWED - LORA - MOTUL ROOF OF AFRICA - 24-27 NOVEMBER 2021 (MOTORCYCLE - ONE EVENT CLUB LICENCE) - NO WOW & SOCIAL LICENCES ALLOWED!!!!!!
- DULLSTROOM, MPUMALANGA - TRAC4 RALLY OF SOUTH AFRICA - 25, 26 & 27 NOVEMBER - (CAR - ONE EVENT NATIONAL & REGIONAL LICENCE)
- ALDO SCRIBANTE - AMSC 3HR CAR ENDURANCE & PE 200 MOTORCYCLE RACE - 27 NOVEMBER - (CAR AND MOTORCYCLE - ONE EVENT CLUB)
- REDSTAR RACEWAY - HISTORIC INLAND - 27 NOVEMBER 2021- (CAR - ONE EVENT REGIONAL) (CAR - ONE EVENT CLUB)
- VRYBURG MOTOR CLUB - 2021 MOLOPO 600 - 26 & 27 NOVEMBER - (CAR - ONE EVENT REGIONAL)
- KYALAMI GRAND PRIX CIRCUIT - INTERCONTINENTAL GT CHALLENGE (SACT CLASS ONLY) - 3-4 DECEMBER 2021 - (CAR - ONE EVENT NATIONAL)
- DEZZI RACEWAY - KZNRRC - 4 DECEMBER 2021 - (CAR - ONE EVENT CLUB) (MOTORCYCLE - ONE EVENT CLUB)
- EAST LONDON GRAND PRIX CIRCUIT - BORDER KARTING CLUB CHAMPIONSHIP RND 8 - 4 DECEMBER (RAIN DATE: 5 DECEMBER 2021) - (KARTING - ONE EVENT CLUB & SOCIAL)
- GXCC - REGIONAL CC MCYCLE&QD CARLETONVILLE RND 7 - 04 DEC (ONE EVENT REGIONAL, CLUB & WOW LICENCE)
- MMC&CC - KZN REGIONAL MX & FUN DAY - RND 4 & 5, THUNDER VALLEY - 05 DECEMBER - (MOTORCYCLE - ONE EVENT REGIONAL & CLUB)
- KILLARNEY - CAPE MOTORSPORT FESTIVAL INCLUDING CAPE 9 HOUR - 9 TO 11 DECEMBER - (CARS - ONE EVENT REGIONAL & CLUB)
- ALDO SCRIBANTE - EP REGIONAL & AMSC CLUB DRAG RACING CHAMPIONSHIP RND 6 - 11 DECEMBER (RAIN DATE: 12 DECEMBER) - (CARS & MOTORCYCLES - ONE EVENT REGIONAL & CLUB LICENCE)
- EAST LONDON GRAND PRIX CIRCUIT - BORDER 100 BMSC CLUB & INVITATIONAL RACE DAY RND 8 - 11 DECEMBER (RAIN DATE: 12 DECEMBER) - (CAR & MOTORCYCLE - ONE EVENT CLUB)
- KILLARNEY - KILLARNEY SHORT CIRCUIT 8 HOUR MOTORCYCLE RACE - 18 DECEMBER - (MOTORCYCLE - ONE EVENT CLUB)
- EAST LONDON GRAND PRIX CIRCUIT - BORDER DRAG RACING CLUB CHAMPIONSHIP RND 3 - 18 DECEMBER - (CAR & MOTORCYCLE - ONE EVENT CLUB & SOCIAL)

NEXT

Select your event



MSA ONLINE LICENCING SYSTEM

Purchasing a one event licence:

- At Speciality Licence (ONE EVENT) select YES

The screenshot displays the MSA Online user interface. At the top, there are navigation links for 'Dashboard', 'Profile', and 'Logout'. The user's name 'Maia' is visible in the top right corner. A sidebar on the left contains menu items: 'General', 'Dashboard', 'Purchase', 'Insurance Documents', 'POPI', and 'Feedback'. The main content area shows a 'Speciality Licence' form with a 'Yes' radio button selected. A modal dialog box is overlaid on the form, containing the following text:

Please make sure that you are selecting the correct licence
ONE EVENT

Please ensure you have selected the correct speciality licence. If you selected yes you will only be able to compete in the ONE EVENT SELECTED.

If you have selected this in error please select no or click [here](#) to restart the purchase process

A 'Close' button is located at the bottom right of the dialog box. The background form is dimmed, showing a 'Type' dropdown menu with 'Please select' and a date field set to '4 DECEMBER 2021'.

Click CLOSE after you read the note

LICENCE INSURANCE CONFIRMATION

Let's start with the basic details

Speciality Licence (ONE EVENT)

Yes

Type

CAR

Event

DEZZI RACEWAY – KZNRRC – 4 DECEMBER 2021 – {

Status

Please select

- SOCIAL
- ONE EVENT CAR (NATIONAL)
- ONE EVENT CAR (REGIONAL)
- ONE EVENT CAR (CLUB)
- CLUB

NEXT

LICENCE INSURANCE CONFIRMATION

Let's start with the basic details

Speciality Licence (ONE EVENT)

Yes

Type

CAR

Category

ONE EVENT CAR (CLUB)

Event

DEZZI RACEWAY – KZNRRC – 4 DECEMBER 2021 – {

Status

ONE EVENT CAR (CLUB)

Licence

ONE EVENT CAR (CLUB)

Click NEXT →

NEXT

LICENCE **INSURANCE** CONFIRMATION

Please choose your insurance option

Insurance

Please select

Please select

OPTION 7 (R50 000)

Click Next

PREVIOUS

NEXT

If you have selected a ONE EVENT Licence with Insurance you must select the Insurance or you can't continue

If you selected a ONE EVENT Licence where you have the option of Insurance or no Insurance - you must still select NO INSURANCE to continue if you are not taking Insurance

Confirmation

Maia Potts
7512160213084



LICENCE INFORMATION
R276.00
ONE EVENT CAR (CLUB)

INSURANCE INFORMATION
R151.00
OPTION 7 (R50 000)

PURCHASE INFORMATION
427.00
TOTAL

Click Payment



PREVIOUS

PAYMENT

Payment type

Please make sure you are buying on the correct profile. If you are purchasing on a child's behalf please log in with their profile

Purchasing for competitor **Maia Potts**

Click on the dot and click Pay Now



Total: **R427**

(CREDIT CARD AND INSTANT EFT PAYMENTS)

PAY NOW



Merchant Motorsport South Africa NPC
Reference 1637744863
Transaction Date Wed, 24 Nov 2021 11:07:35 +0200
Amount R 427.00 (ZAR)

Please select a payment type



Card Payments



Secure EFT

By continuing I hereby give permission for DPO Group and any Third Party commissioned by DPO Group to use Personal Information provided for the sole purpose of processing the requested transaction and conducting necessary fraud and risk screening.

◀ Back

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A DPO Company

Select your option of payment



MSA ONLINE LICENCING SYSTEM

Purchasing an annual licence :

- At Speciality (ONE EVENT) – Select **NO**
- At TYPE select the vehicle you will be competing in e.g. Car, Motorcycle, Kart
- At STATUS select the status of the licence you require. If in doubt about what status licence to purchase confirm with the Event Secretary before purchasing.
- At CATEGORY select the category of motorsport you will be competing in.
- At Licence select the licence.
- Then click on NEXT
- At Insurance select the INSURANCE OPTION you want
- Click on NEXT
- You will now see confirmation of the licence and insurance you have selected to purchase. Check and make sure it is correct
- Click on PAYMENT

MSA ONLINE LICENCING SYSTEM

Purchasing an annual licence:

The screenshot displays the MSA Online web application interface. The top navigation bar includes 'MSA Online', 'Dashboard', 'Profile', and 'Logout'. The user's name 'Maia' is visible in the top right. The main content area is titled 'LICENCE' and contains a form for purchasing a licence. The form has three tabs: 'LICENCE', 'INSURANCE', and 'CONFIRMATION'. The 'LICENCE' tab is active, showing the text 'Let's start with the basic details'. The form includes three dropdown menus: 'Speciality Licence (ONE EVENT)' with 'No' selected, 'Type' with 'CAR' selected, and 'Status' with 'Please select' selected. A red arrow points to the 'Speciality Licence' dropdown, and another red arrow points to the 'Status' dropdown. A 'NEXT' button is located at the bottom right of the form. The footer of the page contains 'Copyright © 2021 MSA Online All Rights Reserved.' and 'Powered by Encom Software Pty (Ltd)'. The Windows taskbar is visible at the bottom of the screen.

- At Speciality Licence (ONE EVENT) select NO, then select Type e.g. CAR, MOTORCYCLE OR KART.
- Select STATUS e.g. Club, Regional, National, Social

LICENCE INSURANCE CONFIRMATION

Let's start with the basic details

Speciality Licence (ONE EVENT)
No ▼

Type
CAR ▼

Category
CROSS COUNTRY CAR ▼

Status
NATIONAL ▼

Licence
Select one ▼

→ NEXT

Select CATEGORY, then Select the LICENCE.

Then Select NEXT

MSA ONLINE LICENCING SYSTEM

Example of what the Insurance screen looks like:

BUILD YOUR LICENCE FOR YEAR 2020

Please make sure you are buying for the correct competitor Karin Britton(307)

LICENCE INSURANCE CONFIRMATION

Please choose your insurance option

Insurance

Please select

CIRCUIT CAR (2ND LICENCE) (REFER TO FIRST LICENCE FOR INSURANCE OPTION)

OPTION 1 (R50 000)

OPTION 2 (R150 000)

OPTION 3 (R250 000)

OPTION 4 (R500 000)

REFER TO FIRST LICENCE FOR INSURANCE OPTION

PREVIOUS NEXT

Select your option of Insurance and Click NEXT

MSA ONLINE LICENCING SYSTEM


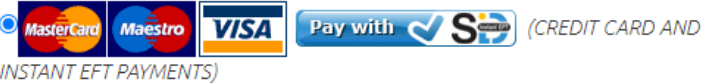
Payment:


Payment type

Please make sure you are buying on the correct profile. If you are purchasing on a child's behalf please log in with their profile

Purchasing for competitor **Maia Potts**

Total: **R427**

  (CREDIT CARD AND INSTANT EFT PAYMENTS)




- Click on the small circle to the left of the picture of the card, it will put a blue dot in the circle.
- Then select Pay Now


- You now have the option of either an EFT (SID) or Card Payment. Please note the system does not accept Business bank Cards.
- Select your preferred option and follow the prompts on the screen to complete payment.

It is important to note that once you select payment, and you get an error, you can contact MSA or check your profile to ensure that that there are no spaces. Once you have checked your profile and you still get an error at payment please liaise with your bank.

Merchant	Motorsport South Africa NPC
Reference	1637744863
Transaction Date	Wed, 24 Nov 2021 11:07:35 +0200
Amount	R 427.00 (ZAR)


Please select a payment type

 Card Payments

 Secure EFT

By continuing I hereby give permission for DPO Group and any Third Party commissioned by DPO Group to use Personal Information provided for the sole purpose of processing the requested transaction and conducting necessary fraud and risk screening.

[← Back](#)

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Select your option of payment




- Please log back into your profile to download your licence.
- Click on the bottom right hand corner of Your Licences “Click to go there” (on your dashboard).
- You will now see a list of all the licences (past and current). The top licence is the most current.

Maia Potts [Go back](#)

[Purchase new licence](#)

Licences (2) [Credited Licences \(6\)](#) [Classes \(0 unassigned\)](#)

STATUS	LICENCE	CLASS	INSURANCE	ACTIONS
CLUB	SALOON CARS (2017)		OPTION 2 (R150 000)	PRINT INVOICE PRINT LICENCE CREDIT PURCHASE RENEW SWITCH
ONE EVENT MOTORCYCLE (CLUB)	ONE EVENT MOTORCYCLE (CLUB) (2017)		OPTION 5 - (R50 000)	PRINT INVOICE PRINT LICENCE CREDIT PURCHASE RENEW SWITCH



- Scroll to the far right and select Print Licence NOT print invoice
- If the licence is not reflecting it is because the payment has not been confirmed by the bank, please check again in an hour or two.